

S.No.	For Proof of Identity (All Identity proof to have Photo)	S.No.	For Proof of Address
ID-1	Adhaar(UID)	A-1	Adhaar(UID)
ID-2	Passport	A-2	Passport
ID-3	Arms Licence	A-3	Arms Licence
ID-4	Driving License	A-4	Driving License
ID-5	Election Commission ID Card	A-5	Election Commission ID Card
ID-6	Ration Card with Photo, for the person whose photo is affixed	A-6	Ration Card with address
ID-7	CGHS /ECHS Card	A-7	CGHS / ECHS Card
ID-8	Certificate of address having Photo issued by MP/MLA/Group-A Gazetted Officer in letter head	A-8	Certificate of address having photo issued by MP/MLA/Group-A Gazetted Officer in letter Head
ID-9	Certificate of address with photo from Govt. recognized Educational Institutions (for students only)	A-9	Certificate of address with photo from Govt. recognized educational institutions (for students only)
ID-10	Certificate of photo identity issued by Village Panchayat head or its equivalent authority (for rural areas)	A-10	Certificate of address issued by Village Panchayat head of its equivalent authority(for rural areas)
ID-11	Income Tax PAN Card	A-11	Water Bill (not older than last three months)
ID-12	Photo Credit Card	A-12	Telephone Bill of Fixed line (not older than last three months)
ID-13	Address card with photo issued by Deptt. Of Posts. Govt. of India	A-13	Electricity Bill (not older than last three months)
ID-14	Smart card issued by CSD, Defence /Parliamentary	A-14	Income Tax Assessment Order
ID-15	Current passbook of Post Office / any scheduled Bank, having Photo	A-15	Vehicle registration certificate.
ID-16	Photo Identity Card (of Central Govt. /PSU or State Govt. /PSU only)	A-16	Notarized Sale/lease Agreement
ID-17	Photo Identity Card issued by Govt. recognize Educational	A-17	Address card with photo issued by Deptt. Of Posts, Govt. Of India

	Institutions (for students only)		
ID-18	Cast and Domicile Certificate with photo issued by State Govt. like Assam and other states	A-18	Current passbook of Post Office / any Scheduled Bank
ID-19	Pensioner Card having photo	A-19	Photo Identity Card having address (of Central Govt. /PSU or State Govt./PSU only.)
ID-20	Freedom Fighter Card having photo	A-20	Credit Card Statement (not older than last three months)
ID-21	Kisan Passbook having photo	A-21	Cast and Domicile Certificate with Address and photo issued by State Govt. like Assam and other States
		A-22	Pensioners Card with address
		A-23	Freedom Fighter Card with address
		A-24	Notarized Leave and Licences/Lease Agreement.
			i. NOC from landlord is not required.
			ii. An additional security deposit Rs.1000/- is to be collected from such customers
			iii. ISD facility can be provided after submission of registered copy of agreement only with prescribed security deposit.
		A-25	For the customers who are not able to produce any of the proof of address from A-1 to A-24, can be allowed landline connection at the required address with the following documentation:
			i. An undertaking by the customer that he is in possession of the premises along with permanent address and contact number.
			ii. Any one address proof from A-1 to A-24 in support of permanent address indicated in undertaking/CAF.
			iii. Working telephone number (of any operator) installed at his permanent address be filled in CAF/Undertaking.
			iv. The permanent address is to be filled up in CAF in the space earmarked for Address for Correspondence□.

	v. Physical verification of the customer shall be done by MTNL as per usual procedure.
	vi. The customer service centre should dial the number installed at permanent address given by the customer in his undertaking/CAF and confirm the name & address of the customer before accepting the form.