

Documents Required:

1. Memorandum of Articles of Company (in case of company only)
2. Attested copy of PAN
3. Attested copy of Address proofs/Last telephone bill paid copy
4. Authorization letter in favor of authorized signatory
(on the letterhead of company only)
5. Photograph (in case of individual only)
6. Demand Draft in favour of "MTNL DELHI"

Instructions:

1. Monthly bill for TFS includes service charge of Rs.1000/-+Incoing call charges
(less 30%rebate)
2. Rebate is only on call charges and may change as per MTNL Policy.
3. Security Amount is Rs 10,000/- (Refundable and Interest Free), subject to 2 months
average bill
4. Payment to be made through DD only in favor of MTNL Delhi
5. Minimum hiring period of toll free phone is three months. Service charges for three
months will be recovered from the security, if surrender before three months.
6. Registration Charges Rs 1000/- to be charged only once.